



NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED
(A Govt. of India Enterprise)

Corporate Office: Plot No. 67-68, Sector-25, Faridabad – 121 004
Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019.

Ph. 0129-2234760 & 011-26484842

Ref. No. 5001120/P/299

Dated:15.11.2010.

CORRIGENDUM

Reference Corporate Circular No.C-10/P-19 issued under ref.No.500112/P/291 dtd.02.11.2010, following corrections have been made in the list of Gazetted Holidays & Restricted Holidays for 2011.

The corrections may be read as:-

- i) Under Gazetted Holidays – Sl.No.3 ‘Maha Shivratri’ on March 2nd in place of March 11.
- ii) Under Restricted Holidays – Sl.No.11 – ‘Chaitra Sukladi’ in place of Chaitra Sulladi.
- iii) Under Restricted Holiday –Sl.No.26 ‘Dassehra (Maha Ashtami) (Additional).

All other holidays and conditions in the ibid Circular will remain unaltered.

Sd/-
(K.K. GUPTA)
CHIEF MANAGER (HR)

DISTRIBUTION :-

1. All Sectional / Divisional Heads, NPCC Ltd., Corporate Office.
2. All Zonal Managers, NPCC Ltd., - with a request to circulate the same to all Units under their control.
3. CVO/CS/SR.M(L)/M (NE,IR,DISC.)/ M(EE,,POLICY)/DM(GA)/TS-CPF/NPCC Ltd., C.O. FARIDABAD & REGD. OFFICE, NEW DELHI.
4. Notice Board.

SPS TO CMD / PS TO D(E) & D(FIN.)



NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED
(A Govt. of India Enterprise)

Corporate Office: Plot No. 67-68, Sector-25, Faridabad – 121 004
Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019.
Ph. 0129-2234760 & 011-26484842

Ref. No. 500160/RP/300

Dated:15.11.2010.

CIRCULAR-C-10/P-20

Reference NPCC **Advt. No. NPCC (Regular-III)/09/10** the date of submission of applications for the regular posts of Executive Directors (Civil)/Finance &Accounts), General Managers (Civil)/(Finance &Accounts), Jt. General Managers (Civil)/(Finance & Accounts), Dy.General Managers (Civil)/Human Resources/Personnel & IR/(Finance & Accounts), Sr.Managers (Civil)/(HR/IR)/(Finance & Accounts), Managers (Elect.)/(HR/IR)/(Finance & Accounts) & Dy. Managers (Civil)/(Elect.)/(Public Relation) placed in NPCC website, **has further been extended for a period of 30 days w.e.f. 29.10.2010.** All others conditions as enumerated in the said advertisement shall remain the same.

The prospective candidates may apply for the above said posts in the prescribed format already on website i.e. www.npcc.gov.in within the stipulated period as given above to:-

- I. The Chief Manager (HR),
NPCC Ltd.,
Corporate Office,
Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana).
Tel. Ph. No.0129-2234760. EPABX No.4062856 to 59,
Extn. No.210 & 218.
Web Site – www.npcc.gov.in***

Application received **after due date will not be entertained.**

This issues with the approval of the Competent Authority.

Sd/-

(P.K. NARULA)

DY. GENERAL MANAGER (P&A)

Distribution:-

2. The Zonal Managers, NPCC Ltd., NER(IBBW), Silchar, NER(C), Shillong, NER(W) Guwahati- for information.
3. NPCC Notice Board at Corporate Office.
4. Placed in NPCC website for display.

SPS TO CMD / PS TO D(E) & D (F)



NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED
(A Govt. of India Enterprise)

Corporate Office: Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana)

Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019.

Ph. 0129-2234760 & 011-26484842

No.500233/P/**296**

Dated:12.11.2010.

OFFICE ORDER No.10/P-58

In compliance of DPE guidelines issued by Secretary's vide D.O. Lr. No.5(1)/2000-GM dtd.5.4.2010 & subsequent instruction issued by administrative Ministry vide Lr.No.3/17/2008-PSU/623 dtd.17.05.2010, **Shri K.K. Gupta, Chief Manager (HR)** is, hereby nominated as '**NODAL OFFICER**' for ensuring compliance with the prescribed guidelines issued by the above referred DPE .DO. letter, for writing Performance Appraisal Reports (PARs) of **Executive Directors (E-8) & Group General Manager (E-7)** of NPCC.

This issues with the approval of the Competent Authority.

Sd/-

(P.K.NARULA)

DY. GENERAL MANAGER (HR)

DISTRIBUTION:-

2. Shri K.K. Gupta. Chief Manager (HR) , Nodal Officer, NPCC Ltd., C.O. Faridabad.
3. Shri D.K. Paliwal, Under Secretary to the Govt. of India, MOWR, Shram Shakti Bhawan, New Delhi.
4. APAR Section, NPCC Ltd., C.O. Faridabad.
5. P/File of the Executive Concerned.

SPS TO CMD / PS TO D(E) & D(F)

NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED

(A Govt. of India Enterprise)

Corporate Office: Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana)

Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019.

Ph. 0129-2234760 & 011-26484842

No.500137/2nd IDA/297

Dated:15.11.2010.

OFFICE ORDER No.10/P-59

Keeping in view of the financial hardship faced by the regular employees due to non implementation of 2nd IDA Pay Revision, the Competent Authority is pleased to give some financial relief in the form of adhoc lump sum advance according to the scales drawn by the employees, pending the revision of the 2nd IDA pattern Pay Scales as detailed below

Sl. No.	Pre-revised IDA payscales	Average lump sum 1 st adhoc instalment per employee (in Rupees)
1.	4700-6450 & below	15,000/-
2.	5000-7400 & 5200-8000	18,000/-
3.	5600-8600 & 6550-11350	25,000/-
4.	8600-14600	30,000/-
5.	10750-16750	35,000/-
6.	13000-18250 & 14500-18700	50,000/-
7.	16000-20800	55,000/-
8.	22500-27300	1,00,000/-

The adhoc lump sum advance shall be paid proportionately for those employees who joined in the Corporation after 01.01.2007 & having more than 1 (One) Year service in NPCC as on date & also the employees who are superannuating within December,2011 shall not be entitled for this advance.

This advance shall be recoverable by the Corporation by December,2011 from the salary/dues of the regular employees from the arrears payable to the employees in the event of revision of 2nd IDA Pay Scales or otherwise. The adhoc lump sum advance shall be paid to the employees subject to giving an Undertaking by the employees in the enclosed format as at Annexure-'A'.

This issues with the approval of the Competent Authority.

Sd/-

(K.K.GUPTA)

CHIEF MANAGER (HR)

DISTRIBUTION:-

2. All Zonal Managers, NPCC Ltd., with a request to circulate the same to all Units under their control.
3. All Divisional Heads, NPCC Ltd., C.O. Faridabad – with a request to circulate the same to all Sectional Heads under their control.
4. CVO/CS/SDM(L)/M(NE/IR/Disc.)/M(EE/Policy)/TS-CPF,NPCC Ltd., C.O.Fbd.

SPS TO CMD / PS TO D(E) & D(F)



**NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED
(A Govt. of India Enterprise)**

Corporate Office: Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana)

Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019.

Ph. 0129-2234760 & 011-26484842

Ref.No.500137/2nd IDA/

Dated: ___/___/2010.

UNDERTAKING

I, Shri/Ms. _____
Designation _____ posted at _____ do hereby, give an undertaking that the ad-hoc payment against arrear drawn by me @ Rs. _____ (Rupees _____) in lump sum pending the revision of 2nd IDA Pay Scales, shall be recovered / adjusted against the full and final settlement of arrear accrued after implementing the pay revision effective from 1.1.2007 including the amount paid in excess if any, over and above the arrears accrued. This being advance paid to me can be recovered by the Corporation by December, 2011 from my Salary/Dues for which I have no objection what so ever. The employees who are superannuating within December, 2011 are not being entitled for this advance.

Signature _____

Name of the Employee _____

Designation: _____

Employee No. _____

Place of Posting: _____

Signature of Zonal Manager/ Divisional Heads/Project Manager

Name: _____

Designation _____



NATIONAL PROJECTS CONSTRUCTION CORPORATION LIMITED
(A Govt. of India Enterprise)

Corporate Office: Plot No. 67-68, Sector-25, Faridabad – 121 004 (Haryana)
Regd. Office: 30-31, Raja House, Nehru Place, New Delhi-110 019.

Ph. 0129-2234760 & 011-26484842

No. 500160/FoCC/ **298**

Dated: 15.11.2010.

OFFICE ORDER No.10/P-60

In supercession of C.O. Order No.07/P-45 Ref.No.500160/FoCC/259 dtd.20.08.2007, Task Force for 'NPCC SEVOTTAM COMPLIANT CITIZEN'S CHARTER & GRIEVANCE REDRESS MECHANISM' comprising of the following members has been constituted with immediate effect.

Shri K.K. Gupta, Chief Manager (HR) - **Nodal Officer – Member Secretary.**

1. i) Shri A.K. Gupta, Jt.G.M. (M) - Representative
ii) Shri K.K. Sharma, Jt.G.M. (C) - Representative
2. i) Shri P.K.Narula, Dy.G.M.(P&A) - Representative
ii) Shri D.B.R. Munshi, Sr.Manager (M) - Representative
ii) Mrs. Rekha Ghuman, Manager(P&A)- Representative
3. i) Shri B. Chatterjee , Sr. Asstt.-I(P&A) - Representative
ii) Shri S.C. Sharma, Sr.Asstt.-I(Hindi) - Representative
4. i) Shri S.S. Rawat, Assistant (P&A) - Representative
ii) Shri J.P. Saini, Sr. Asstt. Gr.II (F) - Representative
5. i) Smt. Indu Bala Rastogi, Dy.Manager(F)- Representative
ii) **Shri R.A. Gupta** - **Citizen**

Duties /Job Chart for the Nodal Officer & Task Force is attached herewith.

Sd/-
(**K.K.GUPTA**)
CHIEF MANAGER (HR)

DISTRIBUTION:-

2. All Officers/Staff concerned.
3. All Divisional Heads, NPCC Ltd., C.O. – for circulation please.
4. All Zonal Managers, NPCC Ltd., - for circulation please.
5. Notice Board, NPCC Ltd., C.O.

SPS TO CMD/ PS TO D(E) & (D(F)